Directions for using Sigi 3:

*Students must log on to Sigi 3 from The Citadel Career Center webpage and must use this portal to be recognized with The Citadel (for example, if you Google Sigi3 and attempt to log in, it will not work).*

**How do I set up an account?**

1. Go to New Users and Create an Account. **Access Code: yourplan; Desired ID: Use your Student Lesesne Gateway ID** (Not citadel email address, but just the ID). Hit Start.

2. Complete action items in red. Select Continue.

3. Select Continue on this screen:

   ![Welcome to Sigi3 Dialog](image)

   - **Browser Bookmarks**
     - Your browser bookmarks for Sigi3 pages won’t work because of the way the Sigi3 portal works.
     - Links
     - Sigi3 links look like this. They change color when clicked but do not change color when unclicked.
     - User’s Guide
     - Get help and view some demos on how to use Sigi3. Check it out if you get stuck. See it here.

**How do I use Sigi3?**

1. Under “Self Assessment,” click each bold link to take the assessment. Once the student has completed each section it will look like this:

   ![Self Assessment](image)

   Once all the green check marks are there, the student can click on “Portfolio” in the top right-hand corner to see their results compiled in a list. **Suggested Occupations** in the right-hand corner of the next screen will give them possible careers regarding their results.

2. If a student already completed their Sigi3 assessment, they will use this screen to log in with the same credentials as before:

   ![Existing Users Dialog](image)